



Naburn CE Primary Remote Learning Guidance

This plan has been developed to ensure that children at Naburn CE Primary will be able to continue to learn in the event of not being able to attend school due to Covid-19. In writing this plan, we have looked carefully at the responses to our parent questionnaire sent in the summer, as well as following the most up to date DfE guidance. Thankyou to all who responded to that questionnaire. It is always helpful to work together as we try to move our school forward to be the best it can be in these strange times.

This plan will be implemented in the following instances:

1. An individual is self-isolating because they have symptoms and are awaiting a test or test result / they have had a positive test within the household / because they are shielding
2. A group of children are self-isolating because of a case of Covid-19 in the bubble
3. A whole bubble is self-isolating because of a case of Covid-19
4. The whole school has to close due to Covid-19

These guidelines comply with the expectations and principles outlined in the DfE document Guidance for Full Opening of Schools – the relevant extract can be found at the end of this policy. Any decision to close a bubble or the whole school would be made after full discussion with the DfE and Public Health England.

Should the instance arise that a class teacher is ill, we will firstly try to use our own staff to cover and then secondly, use a supply teacher in the usual way. We work closely with CYC's 'Work With Schools' who have their own risk assessment in place to help keep risk to a minimum. Such teachers will be fully informed of all our safety measures in school prior to starting to teach.

It should be noted that engagement with home-learning is compulsory unless a child is ill. Class teachers or Mrs Christison will contact the parent/carer of any child who is not meeting this expectation to discuss possible barriers and to try to reach a solution together.

1. Individual children isolating for 10/14 days or shielding

If a child is sent home from school with symptoms, they will be given reading books, an exercise book and a White Rose Maths Workbook as they leave school. They may also be given work already planned and copied if this is readily available and is deemed appropriate and self-explanatory by the teacher. If we find out on a Monday morning that this situation has arisen, we will either post or hand deliver these items by the end of the 2nd day of absence. If this child needs a chrome book to access resources then this will also be given on loan, and a record of this loan will be kept by the admin team. If a child has symptoms we appreciate that they may not be well enough to access work and in that case the family's focus has to be on getting well again, as with any child who is off school ill, and they will not be expected to access home learning. See below for further information should the scenario arise that the child is well enough to work, but is still self-isolating.

The class teacher will then contact the family via Seesaw (or phone if the family has no internet) by the end of the second day of absence (unless this is a Friday, in which case work will be set from Monday). This will be forwarded to the parent/carer by the admin team.

Teachers will send links to the work being done in class that week, adapting it for home learning as necessary. They may also send links to Oak Academy/White Rose on-line lessons for Maths, English and foundation subjects. Mrs Christison will send suggestions for RE as she teaches this throughout school. Music lessons and activities can also be accessed through Yumu. In Key Stage 1 the teachers may also send a copy of the phonics sound being learnt that week and the 'number of the week'. In EYFS, teachers will send links to Oak Academy lessons and White Rose Maths as well as anything else deemed appropriate by the teacher, for example topic based tasks.

The class teacher will read their class story to the class each day and the child who is self-isolating will be given access to this session via Zoom so that they feel included and less isolated.

In the unlikely situation that a family does not have internet access, the child will be contacted by the admin team to assess the situation and relevant work will be set which they can access, such as White Rose workbook pages, spellings on paper etc. Such work may be posted or delivered.

Mrs Christison will liaise with Lisa Solanki (the school's SENDCo) to ensure that personalised packs/learning is offered as necessary for any child who has SEND needs.

2. Group of children self-isolating

The same process as above will be followed as for individual children.

3. Whole bubble is self-isolating/ 4. Whole school closure

Children have been given a Remote Learning pack which contains an exercise book for all written work, the relevant White Rose workbook and other items needed for Remote Learning such as stationery, reading books and phonics activities (depending on the age of the child).

Passwords are included in the Remote Learning pack for:

- Google Classroom (and Yumu)
- TT Rock Stars
- Purple Mash

Families who need a chrome book will be provided with one and a list of these will be kept by the admin team, and teachers informed. Headphones and mice will also be made available if needed. Sim cards are made available to those families not able to access the internet easily.

Work will be set by the class teacher on Google Classroom every morning. Instructions for the day will be given by the teacher on Zoom, so enabling the children to have a clear start to their day's learning and so that they can see their teacher and classmates' friendly faces to help them feel less isolated. There will be an opportunity in these sessions for the child/parent to ask questions relating to the tasks set, to clarify issues and even to stay on the 'call' at the end to talk further. There will also be opportunities to share children's work and celebrate the good things going on at home too. Some of these sessions may take the form of quizzes to enable the teachers to assess the children, or they might be a 'show and tell' or a session of practice together such as handwriting.

Teachers will then be available during the day to respond to questions from children and parents and to mark and provide feedback on work submitted.

Children who do not attend Zoom will be followed up by the admin team to check that all is ok in their house, in the hope that we can then intervene early and help if something is proving difficult at home.

Guidance states that this remote education should be a minimum of:

- Key Stage 1: 3 hours a day, on average across the cohort, with less for younger children
- Key Stage 2: 4 hours a day

Obviously, there are some activities which a child could spend longer on should they wish and we also encourage them to please also find time to exercise too.

Teachers will provide a variety of remote learning as they see fit for their particular age groups. This might include written tasks, recorded sessions, use of specially created expert lessons provided by external providers, one to one and small group feedback, teaching or pre-teaching as needed. This offering will vary from week to week, just as it does in the classroom under normal circumstances and this flexibility and bespoke offering is something which we pride ourselves on as a small school. Our teachers know the children very well indeed and can therefore offer the children an individual learning experience, for example providing challenge where needed, repeating instructions for clarity or setting up a small group to focus on an area of need.

Rowan Class

In Rowan Class our Zoom time will be 9am each morning, Mrs Wood will be on Monday to Wednesday then Mrs King on Thursday and Friday.

The learning will consist of:

- 4 English tasks per week
- 1 daily phonics session. We will notify you as to which phase your child needs to access.
- A daily White Rose Maths lesson per day
- 3 topic tasks per week
- There are also links available on the school website for any additional learning requirements.

If there are any particular pieces of work that your child is proud of, please send via a private message on Seesaw.

Mrs King will support children as needed in small group interventions.

Willow Class

In Willow Class our Zoom time will be 9.30am each morning. Mrs Mann will be on Monday to Wednesday then Mrs Denison on Thursday and Friday.

The learning will consist of:

- 5 English tasks per week
- 5 Maths tasks per week
- 3 Whole Class Reading tasks per week
- 3 Topic tasks per week
- There are also links available on the school website for any additional learning requirements.

Mrs Marjoram will support children as needed in small group interventions.

Oak Class

In Oak class our Zoom time will be 9:15am each morning.

The learning will consist of:

- 5 English tasks per week
- 5 SPaG tasks per week
- 5 maths tasks per week
- 3 Whole Class Reading tasks per week
- 1 topic task per week
- 1 science task per week

Mrs Marjoram will support children as needed in small group interventions.

Children and adults working at school will join in these sessions too and children will be doing the same work as those at home. They will be supervised in school by Mrs Christison, Miss Hansford and Mr Norris, so giving the teachers the opportunity to focus on remote learning and to be available for Zoom calls, planning, marking and feedback and responding to queries about learning via Seesaw. Please use Seesaw to communicate with the teachers.

All classes

In addition to the above, Mr Norris will devise a nature activity for everyone each Friday, which will be sent out by the teachers on Google Classroom.

Mrs Christison will provide a link to a Music lesson on Yumu each week and there is also a wide variety of activities on Yumu which all children can access also.

Mrs Christison will also provide an RE activity for each class each week, which the teachers will post on Google Classroom.

Mrs Christison will provide links to Yo-Yo Collective Worship and Picture News assemblies on the Remote Learning page of the website and on the weekly newsletter. She will also provide a weekly Celebration Worship to celebrate the work done each week and to further help any children who are feeling isolated. 'Stars of the Week' will be chosen as they usually are in school and the teachers will have the opportunity to share their reasons for choosing that child, so celebrating success. Mrs Christison will stay on at the end of this 'call' in case any children/parents wish to chat further, ask questions about the week or talk through any difficulties. Appointments can then always be made if there needs to be further chat.

Please also continue with the usual weekly tasks which our children usually do at home (reading, spelling and TTRockstars).

If a class teacher becomes unwell then we will look again at our provision and adapt as necessary.

Teachers will keep track of task completion and the parents of any child who is not engaging with their learning will be contacted by the admin team, teacher or Mrs Christison to ascertain any barriers to learning which have emerged and to put support in place as needed. It is statutory that this follow up will take place at least once a week but, as we are such a small school, this will naturally take place more often.

If your child is ill then we obviously would not expect them to undertake the work set. We would want you, as a family, to focus on getting better.

Mrs Christison will send out the usual weekly newsletter to keep families updated, together with any communication updates as needed, for example when government or local guidance changes.

In the event of the admin team being unable to work on site, they will monitor emails remotely and the school telephone will be monitored twice a day, to keep the lines of communication open. Mrs Christison can be contacted on Seesaw or via the school email and will have access to each class' Seesaw page to see work set and to keep in touch with children and families too.

Extra ideas for Remote Learning will be updated regularly on our school website, in the Remote Learning section, should you wish for more ideas to use at home.

Wellbeing

Each week, the children will be awarded with a surprise Wellbeing Pass in the form of a golden ticket. This will give them the opportunity to do something a little bit different, for example, something which makes them happy, and will replace a lesson.

Also, The CYC Health and Wellbeing Service provides a wellbeing pack each week, which is sent to parents via the school newsletter every Monday. This has extra activities and ideas in to focus on wellbeing at this difficult time.

Members of Mrs Christison's 'Wellbeing Group' have all been sent home with a Doodle Book and a Wellbeing booklet full of ideas to manage feelings of uncertainty which may arise at this time. These children will be followed up regularly by Mrs Christison, to 'check-in' on their wellbeing. Any other children needing such support will be sent materials to help further.

Children who do not have enough reading books at home will have the opportunity to collect new reading books from school, adhering to the school's extra safety measures put in place in response to Covid-19.

SEND

Pupils on the SEND register will be provided with individualised learning support according to their need and any children with SEMH needs will be supported by Mrs Christison, liaising with the class teacher, the school SENDCo (Lisa Solanki), the CYC Educational Psychologist or the CYC Health and Wellbeing Worker as appropriate.

PPA (Planning Preparation and Assessment)

Every teacher will still receive the time that they are entitled to for PPA. Teachers will log off from Google Classroom and Seesaw at 12noon on Wednesdays and not log back on again until 9am on Thursday. Please respect this time as it is vital for our shared approach to be successful.

Guidance for Zoom Calls (which are password protected)

In order for Zoom to be smooth and successful, when using Zoom at home, please ensure the following:

- Your child is supervised. You do not have to be present for the whole session, but please keep checking on them so that they keep on task and don't for example start playing on a phone or messing with the mute button, as this can distract from the session
- The zoom session is taking place in an appropriate, quiet location (e.g. not a bedroom)
- Your child is dressed appropriately
- The background is not set to a picture or photo
- You look carefully at what can be seen in the background – don't give away personal details
- You do not use photography or any recording equipment during the session
- Other members of the household know that your child is on a zoom call, so that they know not to disturb them
- Your child has all they need for the session e.g. pen, paper, show and tell item, maths workbook, piece of work etc. (your child's teacher will let you know in advance)

Any pupils disrupting the Zoom session will be removed from the session by the teacher for the benefit of the other pupils.